

CANAAN TOWN LIBRARY  
TRUSTEES MEETING APRIL 19, 2010

Present: Trustees Carter, Guillette, Neily; Library Director Thurber; Selectman Regan; MTD representative Matt Dow. Absent: Trustees Reitsma and Wolf.

Building renovation update discussion led by Tom Guillette and Matt Dow. Work on the children's area should be complete in the next week, with installation of the rolling bookshelf, ceiling fans and wall sconces the only items remaining. Books can then be placed in the children's section. Work will then commence on the lobby area ("Phase3"). Tom walked us through the plan for reconfiguring this section. See attached schematic plan. The project appears to be doable within the limits of the funds we have available.

The bill for the asbestos removal has been received. Town will pay the bill (\$5,000), and library will reimburse the town for half of this, as agreed at prior select board meeting.

After lengthy discussion on the options for doing the demolition phase of the lobby area, it was voted to "bite the bullet" and close the library from May 17-24 to most quickly get this work done. Amy will provide ample notice to the public via the library website and prominently displayed posters. She will also develop a list of "projects" or ongoing work that the staff can do in the lower level while the demolition is going on upstairs.

Matt Dow indicated that he had a client who has been looking for a meaningful community project to fund in honor of a family member. The client may have interest in donating the cost of the service desk, in exchange for the naming opportunity. Matt will report back to the trustees after discussion with his client.

There was no secretary's report.

The treasurer's report was reviewed and approved.

The librarian's report (attached) was discussed. The book sale is scheduled for May 8. Help will be appreciated for Friday, May 7, and Saturday afternoon May 8.

Discussed the fact that under the right-to-know law, draft minutes of public meetings are required to be available within 72 hours of a meeting. A solution which attempts compliance with this is to e:mail draft minutes to Amy, who will post on library website. We should discuss this further at next meeting when our secretary is present.

The board adjourned to non-public session to discuss a personnel matter.

The public meeting was reconvened to discuss the Friends' plans for planting in the front of the building, with funds raised through last years plant sale. The Friends will present their plan to the Selectboard on April 27 for review.

Old business: long range planning update. Amy has purchased a book and is developing a questionnaire which will be on-line to solicit input from the public. Agreed to keep this topic on each agenda to keep the effort moving forward.

The meeting adjourned at 9 p.m.

Cynthia J. Neily  
Secretary Pro tem