

**Minutes of a meeting of the
FRIENDS OF CANAAN TOWN LIBRARY
February 8, 2010
Canaan Town Library, Canaan, NH**

Present: Lola Baldwin, Barbara Bickel, Cindy Neily, Susan Quinlan, Amy Thurber, Ann Wadsworth, Karen Wolk

President Susan Quinlan called the meeting to order at 7:10 p.m.

The minutes of the January 11, 2010 meeting were unanimously accepted as presented.

Report of the Treasurer:

Pat was unable to attend, but had provided Susan with the report. There is \$1225.07 in the checking account. We also have the CD for \$1400.00.

Pat purchased two Rubbermaid folding tables which have arrived. The cost of the tables and whether or not the bill has been paid was not known as Pat was absent.

Report from Library trustees representative – Cindy Neily:

The trustees received seven bids for the first phase of the main space renovation. It was awarded to MTD, a local company. .

Trustees are moving ahead with conducting a consumer-driven long range planning process to create a 10-year plan for the library. They are seeking information on the process from Howe Library, who recently completed a long range plan.

Report of the Librarian, Amy Thurber:

Responding to Susan's question regarding unmet library needs that the Friends might provide, Amy responded that there are needs for equipment, but no place to put anything until renovations are completed. These include a request for more tables like the two recently purchased. The circulation desk needs a new computer as the current one from 2004 keeps freezing and is on its last legs. Amy will get information from the computer consultant about what type computer is needed and the cost. Various sources of donated or reduced-cost computers were discussed with no conclusion reached.

Construction update: The work is proceeding at a good rate and workers have thoughtful suggestions as work progresses. Stage is long gone, new framing is underway, insulation will go in tomorrow and sheet rocking will start next week.

Review of current projects:

Spelling Bee: Update deferred as Sharry was unable to attend this meeting

Promotional materials: Discussion of least expensive way to print additional Friends brochures. Regular printing in color costs about \$1.00 per brochure. It was decided to ask Susan's husband to print copies on his computer printer. Friends will reimburse for printer ink and paper. The quality of such printing should be sufficient for our needs. The idea of getting an article into "Your Voice" was again discussed.

Landscaping project:

Susan presented the ideas for section A compiled by the sub-committee. Plan includes a horseshoe shape running along the building curving along the Town Office parking area and then along the sidewalk. First phase would include a large tree in the corner by the street -Nancy favors an Elm- and two tall plants next to the building with

additional plantings along the building. N.B. Pictures created by Susan better describe the plan. Susan had sent the ideas to Kevin Brown of Brown's Nursery and has a plan from him. All agreed the concept is attractive, with details to be determined. Amy noted care is needed not to block the lower windows. Price Kevin submitted, subject to size and kind of plants selected, is \$2247.00.

Discussion concluded:

- The horseshoe shape and general concept of the plantings was liked by all
- We lack the person power to save money by doing the major planting ourselves
- We have sufficient funds to plant the three larger trees suggested and hope to raise additional money from this year's plant sale to allow us to complete the project
- The larger and more established the trees/plants that we can afford the better
- We would like to submit the plan to the Selectmen in April
- We need a better understanding of the oil tank that is buried under section A
- We need to clarify how snow will be removed/pushed into the area we hope to landscape
- Soil condition is an issue and should be determined before final plans are made.
- Having a nursery that guarantees the plantings is imperative.
- While Browns is a likely choice with an excellent reputation and plants grown to thrive in our climate, Susan will investigate price from other sources

A discussion of a plan for the "donut" will come at a later meeting

New Business:

Lola Baldwin made a connection with a "Valley News" reporter who is interested in knowing more about the library renovation with the possibility of writing an article for the paper. Lola and Cindy have written up a history of the project and will send it to the reporter.

Susan raised the question of changing the meeting day to something different, but for the now meetings remain second Mondays. (Library open Mon. and Wed. evenings)
Next meeting will be March 8, 2010.

Karen made a motion to adjourn, seconded by Ann. Meeting was adjourned at 8:25 p.m.

Respectfully submitted by Karen Wolk, Secretary