

Zoning Permit #: _____
Approved: _____
Appeal Expires: _____

Demolition Permit #: _____
Approved: _____
Date Received: _____



HANOVER, NEW HAMPSHIRE 03755
Department of Planning and Zoning
P.O. Box 483 (603) 643-0708

APPLICATION FOR ZONING & DEMOLITION PERMIT (Applies Only to the Demolition of an Entire Structure)

Property Owner: _____ Phone: _____

Mailing Address: _____

Project Agent:* _____ Phone: _____

Mailing Address: _____

* ALL correspondence will be sent to the Project Agent.

Project Address: _____

Tax Map: _____ Lot: _____ Zoning District: _____

Building Description: _____

Dates of Demolition: _____ Disposal Location: _____

Hours of Demolition: _____ Carrier: _____

Is this property in the Special Flood Hazard Area? Yes No

Does this property have a stream, pond or other wetlands? Yes No

Is the proposed work within 75 feet of a wetland? Yes No

APPLICANT SHALL OBTAIN APPROVAL FROM THE FOLLOWING BEFORE SUBMITTING PERMIT APPLICATION:

All must bear a signature under "Approved By" be marked "N/A"

APPROVED BY:

DATE:

- | | | |
|--|-------|-------|
| <input type="checkbox"/> Public Works Department | _____ | _____ |
| <input type="checkbox"/> Fire Department | _____ | _____ |
| <input type="checkbox"/> Police Department | _____ | _____ |
| <input type="checkbox"/> Water Company | _____ | _____ |
| <input type="checkbox"/> Electric Company | _____ | _____ |
| <input type="checkbox"/> Telephone Company | _____ | _____ |
| <input type="checkbox"/> Cable Company | _____ | _____ |

Application submittal includes a copy of the written notification sent to abutters advising of dates and hours of demolition.

Conditions of Approval: The premises shall be maintained free of all unsafe or hazardous conditions,
The lot shall be kept free of accumulation of rubbish or water,
Grades shall be re-established in a timely manner,
Slopes exceeding 2:1 shall be protected by a fence 4' in height,
Other fencing deemed necessary by the Code Official shall be erected,
Additional conditions: SEE ATTACHED (if applicable)

DEMOLITION /DISPOSAL will comply with US EPA Requirements _____
(Initials)

FEES: \$110.00 (\$75 Code Review, \$35 Zoning Review)

PAID: _____

General Conditions:

- By signing this permit application the property owner/applicant agrees to comply with the Town of Hanover Building Code Adopting Ordinance.
- Demolition is not authorized and may not be started until a Permit Card is issued by the Code Official. This permit may be revoked in accordance with Appendix C of the Adopting Ordinance.
- At the completion of the demolition, the owner/applicant shall call for a final inspection.
- **Any changes to the application information must be submitted in writing for review and approval before work proceeds.**
- **Temporary construction controls (signs, fencing, trailers, etc.) must be permitted separately.**

The Zoning Administrator shall act upon an application within fifteen days after it has been filed. The Zoning Administrator shall approve the application, deny the application or request additional information before acting on the application. A Zoning Permit shall become void if a building permit is not issued and demolition is not begun thereunder within 24 months from the date of issuance of the zoning permit.

The Building Inspector shall act upon an application within 30 days *from a completed application*, and only after the Zoning Administrator determines that the proposed project complies with the Hanover Zoning Ordinance. A Demolition Permit is valid for 12 months from the date of issuance of the building permit. A Demolition Permit may be extend for an additional period, not to exceed 12 months, on receipt of a written request for an extension at least 14 days prior to the expiration of the original permit. A Demolition Permit shall become void 2 years from the date of issuance of the permit.

Property Owner: _____
Designated Project Agent: _____

FOR OFFICE USE ONLY

In Accordance with Section 1001.6 of the Zoning Ordinance, this Permit is posted on: ____/____/____.

The 15-day Appeal Period will expire on: ____/____/____.

Upon issuance of a valid Demolition Permit, work may begin **at the owner's risk** prior to the expiration of the 15-day Appeal Period.

Permit Approval is Subject to the following Conditions:

The Zoning Permit for the above project is hereby issued.

Signed: _____
Zoning Administrator

Date: ____/____/____

The Building Permit for the above project is hereby issued.

Signed: _____
Building Inspector

Date: ____/____/____



DEMOLITION PERMIT INFORMATION SHEET

Prior to application submittal, approval from the following must be recorded where indicated on the application:

Hanover Public Works Department	643-3327
Hanover Fire Department	640-3342
Hanover Police Department	643-2222
Hanover Water Works Company	643-3439

When applicable, approval from the following must be recorded where indicated on the application:

Electric company	Contact your local provider
Telephone company	Contact your local provider
Cable company	Contact your local provider

Temporary construction controls (signs, fencing, trailers, etc.) must be permitted separately.

Submission Checklist:

- _____ **Property owner's authorization**
- _____ **Permit fee payment (\$110)**
- _____ **Copy of abutter notification**

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED