

Planning Board

Board Room, Municipal Building, 7:30pm

July 28, 2009

Members: Kate Connolly, Michael Mayor, Charlie Faulkner, Judith Esmay (Chair), Jim Hornig, Bill Dietrich, Joan Garipay

Alternates: Mike Hingston

Staff: Vicki Smith, Denise Shibles, Jonathan Edwards

Others: See attached sheet

1. Hanover Minor Project Review Committee By-laws

After much discussion the following changes will be made

- title, "by-laws", will be changed to Rules of Operation
- Membership: committee shall consist of not fewer than 5, not 3, members
- Officers: There will be no officers. The Senior Planner will preside over all meetings and hearings and will appoint a clerk. Remove all other statements.
- Meetings: Remove 6b

2. Changes in the Threshold for Projects Requiring Site Plan Review from Proposed Changes to the Site Plan Regulations

Article V

Discussion included the following clarifications:

- What goes to the Board vs. Staff Committee?
- What constitutes a minor project?
- Need terms to coordinate with zoning terms.
- Need to coordinate/clarify the use of the same terms within a document.
- What are the number of days for staff notifications.
- Create a graphic of the process of a project.
- Define the timeframe.

Both the Hanover Minor Project Review Committee By-laws and the Threshold for Projects Requiring Site Plan Review will now go to Town Counsel to be returned by the next meeting, Aug. 25, 2009.

3. Rural Residential Project

Tour dates: 9/16, 9/30, 10/21

To visit: SR 1

Greensboro Rd area

RR subdivisions

Etna Village, Hanover Center and Goose Pond

Board would like to have lot and zoning maps and more guidance during tours and will be reporting their likes and dislikes of each area.

4. Adjournment: 10:05pm

Respectfully submitted;

Denise D. Shibles

Recording Secretary