



HANOVER, NEW HAMPSHIRE 03755
Department of Planning and Zoning
P.O. Box 483 (603) 643-0708

MOTION FOR REHEARING SUBMISSION REQUIREMENTS

ALL APPLICATIONS MUST BE RECEIVED WITHIN THIRTY (30) DAYS OF THE DATE THE DECISION WAS MADE. All requests for rehearing shall be governed by the rules of N.H. State RSA Chapter 677 (677:2).

This checklist must accompany the application submittals to verify that the required materials are included. **INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**

ONE ORIGINAL AND TEN COLLATED COPIES of the following are required for application submittal:

- ___ 1. Application signed by the property owner or accompanied by a letter of agent authorization signed by the property owner;
- ___ 2. Completed Notification List; (Form attached)
- ___ 3. Filing fee and Notification fee; (Please refer to attached Rate & Fee schedule)

If the Motion is granted the application fee will be refunded and a hearing will be scheduled within 30 days.

If the Motion is denied the notification fees will be refunded.

- ___ 4. A detailed letter describing every ground upon which it is claimed that the order or decision complained of is unreasonable.

ALL PLANS MUST BE FOLDED AND COLLATED WITH THE OTHER MATERIALS

The Zoning Board of Adjustment typically meets on the fourth Thursday of the month at 7:00 pm in the Boardroom of the Municipal Building. However, the exact date, time and location may differ from the annual schedule. Certified notices will be mailed to the Notification List recipients in accordance with State Statutes and the Town's adopted ordinances.

**ZONING BOARD OF ADJUSTMENT
TOWN OF HANOVER, NH**

APPLICATION FOR MOTION FOR REHEARING

FOR OFFICE USE ONLY

Application No.: _____
Fee total: _____
Date filed: _____
Received by: _____

1. Applicant Name: _____
Address: _____
Phone No.: _____
Email: _____

2. Property Owner Name: _____
Address: _____
Phone No.: _____

3. Project Location (Street Address): _____
Tax Map: _____ Lot No: _____ Zoning District: _____

4. Applicant has submitted a Motion for Rehearing of the Zoning Board Decision to:
GRANT: DENY: Case No: _____
Date of Decision: _____

5. New Hampshire State law requires the Zoning Board to hold a hearing within 30 days of the filing date of this application unless the applicant agrees to extend that period. The undersigned hereby waives the 30-day time limit with the understanding that the application will be heard on: _____ (Projected Public Hearing date)
Owner / Agent Signature: _____ Date: _____

I hereby acknowledge receipt of this application.

Zoning Administrator: _____ Date: _____

The Zoning Board voted to: GRANT DENY this request.

Zoning Board Chair: _____ Date: _____

The Rehearing will be held: _____

Notification List

Complete mailing address of property owners, abutters*, applicants (if different from property owner), consultants, architects, soil scientists, land surveyors and engineers whose seal appears on any plat submitted with your application. Also include the names and addresses of any holders of conservation easements on the subject property or abutting properties. Please check the current tax mailing list in the Town Assessor's Office for abutters' mailing addresses. Date of address verification: _____ **(must be within 10 days of date of submittal.)**

* *"Abutter" means any person whose property is located in New Hampshire and adjoins or is directly across the street or stream from the land under consideration by the local land use board.* [See RSA 672:3 Abutter.] *"In the case of an abutting property being under a condominium or other collective form of ownership, the term abutter means the officers of the collective or association, as defined in RSA 356-B:3, XXIII."* When the officers or association are unknown all unit owners must be listed.

Subject Property:	Owner	
Map _____ Lot _____		_____

	Abutters, Applicants, Consultants, etc. (see above)	
Map _____ Lot _____		_____

Map _____ Lot _____		_____

Map _____ Lot _____		_____

Map _____ Lot _____		_____

Notification List (continued)

Abutters, Consultants, etc. (see above)

Map _____ Lot _____ _____

Map _____ Lot _____ _____

Map _____ Lot _____ _____

Map _____ Lot _____ _____

Map _____ Lot _____ _____

Map _____ Lot _____ _____

Map _____ Lot _____ _____

Map _____ Lot _____ _____

Map _____ Lot _____ _____

Map _____ Lot _____ _____

Zoning Board Application Fees:

Appeal an Administrative Decision	\$150.00 + notification fee	Notification Fee = actual cost of postage
Equitable Waiver	\$150.00 + notification fee	(First Class Mail rate + Certified Mail rate)
Hearing under RSA 674:41	\$150.00 + notification fee	
Rehearing	\$ 50.00 + notification fee	
Special Exception	\$150.00 + notification fee	
Variance	\$150.00 + notification fee	

Zoning Board Schedule: 2009

HEARING DATE: 01/22/09	HEARING DATE: 05/28/09	HEARING DATE: 09/24/09
Deliberation Date: 01/29/09	Deliberation Date: 06/04/09	Deliberation Date: 10/01/09
Submission Deadline: 12/31/08	Submission Deadline: 04/29/09	Submission Deadline: 08/26/09
HEARING DATE: 02/26/09	HEARING DATE: 06/25/09	HEARING DATE: 10/22/09
Deliberation Date: 03/05/09	Deliberation Date: 07/02/09	Deliberation Date: 10/29/09
Submission Deadline: 01/28/09	Submission Deadline: 05/27/09	Submission Deadline: 09/30/09
HEARING DATE: 03/26/09	HEARING DATE: 07/23/09	
Deliberation Date: 04/02/09	Deliberation Date: 07/30/09	HEARING DATE: 12/03/09
Submission Deadline: 02/25/09	Submission Deadline: 06/24/09	Deliberation Date: 12/10/09
		Submission Deadline: 10/28/09
HEARING DATE: 04/23/09	HEARING DATE: 08/27/09	
Deliberation Date: 04/30/09	Deliberation Date: 09/03/09	
Submission Deadline: 03/25/09	Submission Deadline: 07/29/09	

****The November and December hearings are combined.**