

# **Chapter 4**

# **Board and Committee Reports**

## Town of Hanover Boards and Committees

### **Advanced Transit Board** – Appointed by Board of Selectmen

William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972
Judith Rocchio, 38 College Hill, Hanover	H-643-6902

### **Advisory Board of Assessors** – 3 year Term – Nominated at Town Meeting by Majority Vote

Richard W. Birnie, PO Box 14, Etna	W-646-2666	5/2012
Joe Roberto, PO Box 155, Etna	H-643-2634	5/2011
Paul F. Young, 2 Barrett Road, Hanover	H-643-4488	5/2010
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.
Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep. Alt.

### **Affordable Housing Commission** –3 year term - Appointed by the Board of Selectmen

Bruce Altobelli, 123 Trescott Road, Etna	H-643-5006	9/2012
Len Cadwallader, 23 Rip Road, Hanover	H-643-1343	9/2010
Donald Derrick, 4 Carter Street, Hanover	H-643-3256	9/2012
Paul Olsen, Dartmouth College	W-646-2446	9/2011
James Reynolds, 12 Storrs Road, Hanover	H-643-1238	9/2010
Chr. Robert Strauss, 7 Read Road, Hanover	H-643-9085	9/2010
Andrew Winter, 11 Buell St., Hanover	H-643-2911	9/2011
Joan Collison, 7 Pleasant St., Hanover	H-643-5748	9/2012 Alt.
Vacancy	H-643-----	9/2007
Vacancy	H-643-----	9/2008
Vacancy	W-643-----	9/2009
Judith A. Doherty, 97 Greensboro Road, Hanover	H-643-4071	Selectboard Liaison

### **Bike/Pedestrian Committee** – Appointed by Board of Selectmen

Tim Cox, 106 South Main Street, Hanover 643-0012	<a href="mailto:tpac@dartmouth.edu">tpac@dartmouth.edu</a>
Doug Deaett, 1 Bridgman Road, Hanover 643-6524	<a href="mailto:DougDeaett@gmail.com">DougDeaett@gmail.com</a>
Scot Drysdale, 8 Mink Drive, Hanover 643-3989	<a href="mailto:Scot@cs.dartmouth.edu">Scot@cs.dartmouth.edu</a>
Tom Linell, 46 Rip Road, Hanover 643-3397	<a href="mailto:TomLinell@yahoo.com">TomLinell@yahoo.com</a>
Roger Lohr, 11 Mulherrin Farm Road, Hanover 643-0920	<a href="mailto:Lohr21@verizon.net">Lohr21@verizon.net</a>
Matthew Marshall, P.O. Box 4, Etna	
Chr Hugh Mellert, 11 Old Lyme Road, Hanover 643-7778	
Bob Norman, 12 Berrill Farms Lane, Hanover	
Charlie Sullivan, Ex Officio, 13 Gilson Road, West Lebanon 643-3477	<a href="mailto:Chrs@dartmouth.edu">Chrs@dartmouth.edu</a>
Carol Perera Weingeist, 38 Valley Road Ext., Hanover 643-6850	<a href="mailto:cpereraw@verizon.net">cpereraw@verizon.net</a>
Joanna Whitcomb, 16 Reservoir Road, Hanover	
Bill Young, 22 Rope Ferry Road, Hanover 643-2224	<a href="mailto:William.Young@dartmouth.edu">William.Young@dartmouth.edu</a>
Athos J. Rassias, 14 Carriage Lane, Hanover H-643-4602	Selectboard Liaison

### **Board of Selectmen** – 3 year Term – Ballot Vote

Peter L. Christie, PO Box 2, Etna	H-448-1737	5/2011
Sec. Judith A. Doherty, 97 Greensboro Road, Hanover	H-643-4071	5/2012
vChr. Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	5/2012
Athos J. Rassias, 14 Carriage Lane, Hanover	H-643-4602	5/2010
Chr Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	5/2011

### **Building Code Advisory Board** – 3 year Term – Appointed by Board of Selectmen

Randy T. Mudge, 13 Dartmouth College Hwy., Lyme	W-795-4831	9/2010
Bruce R. Williamson, Box 193, Etna	H-643-4648	9/2010
Jack Wilson, 2 Chase Road, Hanover	H-643-4046	9/2010

**Chamber of Commerce**

Brian F. Walsh, 52 Berrill Farms Lane, Hanover H-643-8296 Selectboard Rep.

**Conservation Commission – 3 year term – Appointed by Board of Selectmen**

Robin Carpenter, 28 Thompson Road, Hanover H-643-6430 9/2009  
Ed Chamberlain, 20 Wolfeboro Road, Etna H-643-4150 9/2010  
Douglas McIlroy, 1 Hayfield Road, Etna H-643-5844 9/2012  
Anne Morris, PO Box 296, Etna H-643-0172 9/2011  
Chr. Judith Reeve, 14 N. Balch Street, Hanover H-643-3996 9/2011  
Sandra White, 44 Greensboro Road, Hanover W-646-3462 9/2010  
Ray Hogue, 1 Wardrobe Road, Hanover H-643-8990 9/2011 Alt.  
Vacancy H-643------ 9/2006 Alt.  
Vacancy H-643------ 9/2008 Alt.  
Athos J. Rassias, 14 Carriage Lane, Hanover H-643-4602 Selectboard Rep.  
Michael Mayor, 147 Three Mile Road, Etna H-643-3421 9/2011 Plan. Bd. Rep.

**Etna Library Board of Trustees - 3 year term – Ballot Vote**

Chris Bentivoglio, 4 Lakeview Drive, Hanover H-448-9558 5/2010  
Jean Keene, 1 Woods End Rd., Etna H-643-2899 5/2011  
Rhonda N. S. Siegel, 113 Blueberry Hill, Hanover H-448-6988 5/2012

**Friendship/Sister Cities Advisory Committee**

Katherine S. Connolly, 2 Pleasant Street, Hanover H-643-3822 Selectboard Rep.

**Hanover Finance Committee – 3 year term – Appointed by Town Moderator & Hanover School District Moderator**

Tom Blinkhorn, 6 Meadow Lane, Hanover H-643-9863 9/2011  
Kristi Fenner, 8 Carriage Lane, Hanover H-643-1251 9/2012  
Chr. William F. Garrity, 112 King Rd., Etna H-643-1784 5/2012  
Michael Gerling, 16 Chandler Road, Etna H-643-4339 9/2012  
John Hochreiter, 12 Ruddsboro Rd., Etna H-643-6658 9/2010  
Steve Woods, 16 Dresden Road, Hanover H-643-0276 School Rep.  
Peter L. Christie, PO Box 2, Etna H-448-1737 Selectboard Rep.  
Athos J. Rassias, 14 Carriage Lane, Hanover H-643-4602 Selectboard Rep. Alt.

**Hanover Improvement Society**

Brian F. Walsh, 52 Berrill Farms Lane, Hanover H-643-8296 Selectboard Rep.

**Howe Library Board of Trustees – 3 year term – Elected by Howe Corporation at Annual Meeting**

Chr. Ann Bradley, 5 Fox Field Lane, Hanover H-643-4369 2009  
Joan Collison, 7 Pleasant St., Hanover H-643-5748 2011  
Linda Dacey, 12 Mulherrin Road, Hanover H-643-4524 2010  
William Dietrich, PO Box 9, Etna H-643-3776 2010  
Arthur Gardiner, 8 Sargent St., Hanover H-643-8342 2010  
William Ghezzi, 67 Lebanon St., Hanover H-643-0447 2011  
Jane Kitchel McLaughlin, 12 Downing Rd, Hanover H-643-2948 2010  
VChr Toni LaMonica, 14 Mitchell Lane, Hanover H-643-3628 2011  
Steven Lubrano, 30 Goodfellow Rd., Etna H-643-1213 2011  
Treas Mado MacDonald, 19 Rip Road, Hanover H-643-3129 2009  
Sec. Philip McCaull, 62 Union Village Rd., Norwich H-649-1972 2009  
Jay Pierson, 31 Partridge Road, Etna H-643-3279 2009  
Mary Proom, 13 Rip Rd., Hanover H-643-5343 2010  
Devinder S. Sodhi, 6 Dunster Drive, Hanover H-643-6862 2010  
Judith A. Doherty, 97 Greensboro Road, Hanover H-643-4071 Selectboard Rep.  
Kate Connolly, 2 Pleasant Street, Hanover H-643-3822 Selectboard Rep. Alt.  
Mary White, Director of Howe Library W-640-3251 Ex-Officio

**Parking and Transportation Board – 3 year term – Appointed by Board of Selectmen**

CoChr Bill Barr, 1 Rope Ferry Road, Hanover W-646-3396 9/2011 (College Rep.)

Richard Brannen, 3 Quail Drive, Etna	H-643-3187	9/2011
Matt Marshall, Two Mile Road, Etna	H-643-9321	9/2010
Janet Rebman, Box 5105, Hanover	W-643-3115	9/2010 (Chamber Rep.)
Vacancy	H-643-----	9/2009
Vacancy	H-643-----	9/2006
Vacancy		Planning Board Rep.
William R. Baschnagel, 65 Trescott Road, Etna	W-643-2972	Community Rep.
Jonathan Edwards, Planning/Zoning Director	W-640-3212	
Julia N. Griffin, Town Manager	W-640-3211	
Patrick O'Neill, Parking Division	W-640-3219	
UVLSRPC	448-1680	
Nick Giaccone, Police Chief	W-640-3323	
Peter Kulbacki, Public Works Director	W-643-3327	

**Parks and Recreation Board – 3 year term – Appointed by Board of Selectmen**

Kathy Boghosian, 9 Pine Drive, Hanover	H-643-4344	9/2009
vChr., Hanover	H-643-	9/2010
Jeff Graham, 594 Hanover Center Road, Hanover	H-643-3386	9/2010
Jack Lee, 10 Spencer Rd., Hanover	H-643-4168	9/2009
David Parsons, 100 Three Mile Road, Hanover	H-653-0080	9/2011
Chr. Jill Polli, 8 Granger Circle, Hanover	H-643-1991	9/2010
Jay Rozzi, 33 Carriage Lane, Hanover	H-643-3601	9/2011
Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep.

**Planning Board – 3 year term – Appointed by Board of Selectmen**

vChr. William Dietrich, PO Box 9, Etna	H-643-3776	9/2010
Chr. Judith Esmay, 7 Read Road, Hanover	H-643-9085	9/2010
Charles Faulkner, 9 Buell Street, Hanover	H-643-3132	9/2011
Joan Garipay, 4 Ledge Rd., Hanover	H-643-4617	9/2012
James Hornig, 80 Lyme Road, #159, Hanover	H-643-3766	9/2011
Michael Mayor, 147 Three Mile Road, Hanover	H-643-3421	9/2011
Vacancy., Hanover	H-643-	9/2010
Michael Hingston, PO Box 344, Etna	H-643-2843	9/2010Alt.
Peter Owens, 7 Sargent Street, Hanover	H-643-9053	9/2009Alt.
Iain Sim, 10 Dairy Lane, Hanover	H-643-8711	9/2012Alt.
Kate Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.
Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Rep. 1 <sup>st</sup> Alt.

**Senior Citizen Advisory Committee – 3 year term – Appointed by Board of Selectmen**

Chr. Chrysanthi Bien, 80 Lyme Road, #171, Hanover	H-643-5524	9/2012
Marilyn “Willy” Black, 2 Dayton Drive, Hanover	H-643-8622	9/2010
Joan Blandin, 42 Lebanon St. B-8, Hanover	H-643-????	9/2012
Marilyn Blodgett, A-2 Summer Park, Hanover	H-643-1245	9/2011
Constance Carr, 39 Gibson Road, Hanover	H-643-3518	9/2012
Barbara Doyle, 6 Tyler Road, Hanover	H-643-3197	9/2010
Maureen Hall, 80 Lyme Road, #412, Hanover	H-643-4215	9/2011
Sue Matless, 17 Rayton Road, Hanover	H-643-5391	9/2010
Lee Monaco, A-8 Summer Park, Hanover	H-643-0089	9/2010
Shirley Montgomery, 46 River Road, Hanover	H-643-2937	9/2011
Nancy C. Pierce, 259 Dogford Rd., Etna	H-643-9311	9/2011
Anah Pytte, PO Box 569, Etna	H-643-3044	9/2012
Helene Rothermund, 41 Berrill Farms, Hanover	H-643-5351	9/2009
Evelyn Spiegel, 80 Lyme Rd., Hanover	H-643-4353	9/2010
Vacancy	H-643-----	9/2008

Myra Johnson, HR Director, Town of Hanover	W-640-3208	Staff Rep.
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.
Gail Schaal, 42 Lebanon St., Hanover	W-643-5531	Senior Center Coordinator
Jessica Eakin, Youth-in-Action, PO Box 445, Hanover		

**Sustainable Hanover Committee – 3 year term – Appointed by Board of Selectmen**

Marilyn “Willy” Black, 2 Dayton Drive, Hanover	H-643-8622	9/2011
MaryAnn Cadwallader, 23 Rip Road, Hanover	H-643-1343	9/2011
Chris Hoskin, 10B Parade Ground Road, Etna	H-643-2941	9/2010
Antoinette K. Jeffery, PO Box 305, Etna	H-643-2336	9/2009
Chris Kennedy, 9 Kingsford Road, Hanover	H-643-6252	9/2012
CoChr. Larry Litten, 40 School Street, Hanover	H-643-1859	9/2012
CoChr. Lyn Swett Miller, 22 Rip Road, Hanover	H-643-8764	9/2010
Chris Soderquist, 11 Sargent Street, Hanover	H-653-0228	9/2010
Marissa Knodel, Dartmouth Representative		9/2012
Emily Newmann, Sustainable Hanover Steering Committee Rep.		9/2012
Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep.
Peter Kulbacki, PO Box 483, Hanover	W-643-3327	Director of Public Works
Betsy Smith, PO Box 483, Hanover	W-643-3327	Public Works Rep.

**Supervisors of the Checklist – 6 year term – Ballot Vote**

Elaine Hawthorne, PO Box 483, Hanover	H-643-2988	5/2014
Arlene Mahler, PO Box 483, Hanover	H-643-3252	5/2012
Linda McWilliams, PO Box 483, Hanover	H-643-6565	5/2010

**Trustees of Trust Funds – 3 year term – Ballot Vote**

Brian Doyle, 16 Downing Road, Hanover	H-643-7147	5/2010
Chr. Paul Gardent, 8 Woodcock Lane, Etna	H-643-2790	5/2011
Judson (Jay) Pierson, 31 Partridge Road, Etna	H-643-3279	5/2012

**Upper Valley - Lake Sunapee Council Representatives**

Vacancy	W-643-----	9/2009
William Dietrich, PO Box 9, Etna	H-643-3776	
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.

**Zoning Board of Adjustment – 3 year term – Appointed by Board of Selectmen**

Gert Assmus, 2 Conant Road, Hanover	H-643-3644	9/2010
vChr William Dietrich, PO Box 9, Etna	H-643-3776	9/2010
Chr. Arthur Gardiner, 8 Sargent Street, Hanover	H-643-1990	9/2011
Stephen R. Marion, 15 Low Road, Hanover	H-643-4230	9/2012
Carolyn Radisch, 7 Sargent Street, Hanover	H-643-9053	9/2011
Maureen Bolton, 11 Storrs Road, Hanover	H-277-9003	9/2012 Alt.
Sheila Buckley, 8 Weatherby Road, Hanover	H-643-5359	9/2011 Alt.
Ruth J. Lappin, 80 Lyme Road, #329, Hanover	H-643-1334	9/2012 Alt.
H. Bernard Waugh, 16 Pinneo Hill, Hanover	H-643-2479	9/2010 Alt.

## Other Information

### Director of Administrative Services and Deputy Town Clerk (Finance Director)

Betsy McClain, PO Box 483, Hanover W-640-3203

### Director of Assessing

Michael Ryan, PO Box 483, Hanover W-640-3206

### Fence Viewers – 1 year term – Nominated at Town Meeting by Majority Vote

William F. Garrity, 112 King Rd., Etna H-643-1784 5/2010

Vacancy H-643-???? 5/2010

Robert Morris, PO Box 296, Etna H-643-0712 5/2010

### Fire Chief

Roger Bradley, PO Box 483, Hanover W-640-3340

### Health Officer

William E. Boyle, PO Box 483, Hanover 643-0701

### Deputy Health Officer

Carolyn Murray, PO Box 483, Hanover 643-0701

### Human Resources Director

Myra Johnson, PO Box 483, Hanover W-640-3208

### Library Director

Mary White – Howe Library  
PO Box 483, Hanover W-640-3251

Barbara Price – Etna Library  
PO Box 483, Hanover W-643-3116

### Moderator – 2 year term – Ballot Vote

Daniel M. Nelson H-643-0399 5/2010

### Parks and Recreation Director

Hank Tenney, PO Box 483, Hanover W-640-3302

### Pine Park Commissioner – 3 year term – Nominated at Town Meeting by Majority Vote

Linda Fowler, 5 Webster Terrace, Hanover H-643-1321 5/2010

### Director of Planning and Zoning

Jonathan Edwards, PO Box 483, Hanover W-640-3212

### Police Chief

Nicholas Giaccone, Jr., PO Box 483, Hanover W-640-3323

### Director of Public Works

Peter Kulbacki, PO Box 483, Hanover W-640-3371

### Surveyors of Wood and Timber –1 year term – Nominated at Town Meeting by Majority Vote

Ed Chamberlain, 20 Wolfeboro Road, Etna H-643-4150 5/2010

John Richardson, 97 Dogford Road, Etna H-643-5381 5/2010

### Town Clerk – 3 year term – Ballot Vote

Charlie Garipay, PO Box 483, Hanover W-640-3201 5/2010

### Tax Collector

Elizabeth “Liz” Meade, PO Box 483, Hanover W-640-3201

### Town Manager

Julia N. Griffin, PO Box 483, Hanover W-643-0701

### Treasurer – Appointed by Board of Selectmen

Patricia Coutermarsh, PO Box 483, Hanover H-640-3204

### Wastewater Treatment Superintendent

Kevin MacLean, PO Box 483, Hanover W-643-2362

## **Advisory Board of Assessors Report**

The Advisory Board of Assessors hears property tax abatement requests and makes abatement recommendations to the Board of Selectmen. Three members are elected and each serves a three-year term. The Board of Selectmen appoints one Selectmen's representative and one alternate to serve on the Advisory Board.

**Activities:** In calendar year 2009, the Advisory Board of Assessors met six times and heard thirty-five Tax Year 2008 abatement requests. Twenty abatement recommendations were forwarded to the Selectmen. Two applicants filed an appeal beyond the local level to the Board of Tax and Land Appeals and both have been withdrawn prior to this report. Deadline for filing an abatement application for Tax Year 2008 was March 1, 2009.

**Meeting Times:** The Board schedules its meetings as the yearly abatement caseload demands.

**Advisory Board Members:** Paul Young, Richard Birnie and Joe Roberto.

**Select Board Representatives:** Katherine Connolly, and Brian Walsh, Alternate.

## **Affordable Housing Commission**

The Hanover Affordable Housing Commission (HAHC) was established by action of the Selectboard in September 2001 as a commission under its jurisdiction. In 2009 Town Meeting voted to establish a Housing Commission, as a restructuring of the Affordable Housing Commission, pursuant to RSA 673:1, and other pertinent New Hampshire Statutes which govern municipal commissions, their conduct, and their receipt of appropriated funds to carry out their charge, according to terms and conditions to be determined by the Selectboard. The name of the Commission remains the same.

The purpose of the Commission is to develop and recommend to appropriate boards of the Town of Hanover permanently affordable housing policies and regulations; promote affordable housing; identify Town resources that could assist in the effort to provide affordable housing; study suitable sites in the Town for affordable housing; explore and recommend partnerships with existing organizations such as Twin Pines Housing Trust and Habitat for Humanity; evaluate and report the effectuation of Town policies on affordable housing; represent the Town at regional meetings; and serve as an educational resource for the community.

Members are Bruce Altobelli; Len Cadwallader; Don Derrick; Paul Olsen; James Reynolds; Robert Strauss, Chair; and Andrew Winter. Joan Collison serves as Alternate Member, and Judy Doherty is the Selectboard's representative to the Commission. The Commission appreciates the long and thoughtful service given by Roy Banwell and Charlotte Faulkner, both of whom retired from the Commission in 2009, and by Peter Christie, who had served as the Selectboard's representative to the Commission.

**Gile Hill:** The development known as Gile Hill, which started in 2001, was shepherded by the HAHC through concept, preliminary design, and into project management by Twin Pines Housing Trust and the Hartland Group. The development was dedicated by Governor Lynch in October 2007.

Eight buildings are now open and fully occupied. They contain 61 rentals, and 16 ownership units. Two additional buildings containing 20 condo units are under construction and will be opened in the Spring of 2010. The remaining 23 condo units in the final two buildings are planned for occupancy in the Spring of 2012.

**In-Town Housing:** The HAHC has been studying the possibilities of various In-Town sites for affordable housing. The Commission is also working cooperatively with Dartmouth College on the planning of off-campus housing for its employees.

## **Hanover Bicycle/Pedestrian Committee (HBPC)**

### **Report for 2010**

The HBPC is an advisory committee to the Hanover Select Board. The committee works to improve biking and pedestrian opportunities in Hanover. It meets the first Thursday of the month at 4 pm at the Howe Library. The public is encouraged to attend. Activities in 2010:

- “Sharrow” demonstration project on Lebanon Street near the Hanover High was painted on the road, promoted and is under observation. “Sharrow” education completed included a poster that was displayed at town meeting and other locations and a flyer was distributed. Also, an info booth and lifesize sharrow example at the Prouty Dinner Event.
- Upper Valley Cycling and Walking Tour 10/15 was coordinated by Doug Deaett of the HBPC. Participants from the NHDOT, Upper Valley Trails Alliance, Hanover DPW and others joined to pedal, study, and plan. The route included Centerra, DHMC, Hypertherm, Gile Tract, Conservation Council, Green, King Arthur Flour, Wilder Dam, Mascoma Greenway, Advance Transit and others. The Route 120 Bike/Ped/Conservation masterplan was the central focus.
- Bike Map of Hanover on Google Earth was completed.
- South and North Park Street bicycle and pedestrian planning was initiated with ORW Consultants and continues with Peter Kulbacki, Director of Public Works. A thoughtful analysis and photo documentation of pedestrian challenges was completed by the HBPC. Implementation of final recommendations is anticipated in 2011.
- Pedestrian planning was expanded including a merging of bicycle and pedestrian visions and goals, a request for town wide pedestrian policies and guidelines, and the Park Street study.
- The Capital Improvement Committee CIP was encouraged to always consider bicycle and pedestrian issues in their planning.
- Bicycle Pedestrian Committee blog was launched.
- ORW Landscape Architects and Planners/Smart Mobility were selected from two submitted proposals as the primary consultant to the town for HBPC consulting.
- “Sweep Spot” project was approved to place a broom and shovel at commonly dirty bike lane locations. Bikers are volunteering to own and clean the sweep spots as needed.
- “Safe Routes to School” application was submitted to New Hampshire Department of Transportation to fund a planning study. Decision is pending.

**Committee Members:** Hugh Mellert (Chair), Tim Cox, Doug Deaett, Scot Drysdale, Matthew Marshall, Bob Norman, Carol Perera Weingeist, Joanna Whitcomb, Bill Young, Charles R. Sullivan, Barbara McIlroy, John Leigh, Athos Rassias, Selectboard Representative.

## **Building Code Advisory Committee**

The Building Code Advisory Committee advises the Building Inspector and the Planning and Zoning Department on matters pertaining to building construction, safety, codes, and technological changes. The committee also acts in the capacity of a building codes appeals committee. Their combined expertise in construction is a valuable asset to the Zoning Board of Adjustment in matters of appeals regarding the Building Inspectors' decisions, interpretations of code requirements, or allowing the use of new technologies.

No appeals were brought forward to the committee in 2009.

In 2009 the Chair of The Building Code Advisory Committee, Bruce Williamson, along with Planning and Zoning Staff and Planning Board members undertook an extensive review of the Building Permit application process for one- and two-family residential projects. The primary purpose of the review was to find opportunities for streamlining the process in order to create greater efficiency for applicants as well as staff in the review and permitting process. The numerous hours given by this group to the process has resulted in a detailed and thorough revision of the one- and two-family permit application. The next step will be to update and revise the permit application checklist. This step has already begun and will continue to undergo revision during 2010.

It has been an active year for the New Hampshire State Building Code Board as they have been engaged in the public hearings and adoption process for the 2009 edition of the International Building Codes. As a community that actively enforces the state-adopted building codes, Hanover has a keen interest to understand the changes and potential impacts to the construction industry.

One aspect of construction that we will see impacted by changes will be in energy conservation. The 2009 edition of the International Energy Conservation Code (IECC) contains significant changes that, by Department of Energy (DOE) estimates, has the potential for increase in energy savings of at least 15% over current minimum code standards. Quoting from the DOE website:

“When incorporated into the 2009 IECC, approved proposals will result in energy savings totaling at least 15 percent, and perhaps as much as 18 to 20 percent, as compared to the 2006 IECC. The 2009 IECC represents an increase in energy efficiency that is unprecedented in IECC history.”

“DOE's 30% Residential Codes Initiative is focused on reducing the energy consumption of International Energy Conservation Code® (IECC) compliant homes by 30%, relative to the 2006 IECC, by the year 2012.”

For a complete listing of Building code adopted in NH along with amendments see the New Hampshire State Building Code web site at:

<http://www.nh.gov/safety/boardsandcommissions/bldgcode/index.html>

The 2009 Edition of the Building Codes is anticipated to be effective in New Hampshire on April 1, 2010. As always, please check with us for any local amendments or assistance with the various building codes applicable to your project.

The construction and permitting process can, at times, be complicated. Be assured that we want to assist you to have a successful, safe and compliant project and are available to assist you with any aspect of the permitting and inspection process.

The Building Code Advisory Committee consists of the following members: Bruce Williamson, Chair; Randy Mudge, Secretary; and Jack Wilson.

The Building Code Advisory Committee continues to function with two vacancies and is always seeking individuals that would be interested in serving. If you are interested in serving on this committee please send a written request to the Town Manager's office.

### **Building Inspections Activity in 2009**

**New One- and Two-Family Residences:**

Number of Permits Issued	8
Total Value of All Permits	\$ 3,816,360
Average Permit Value	\$ 477,045

**Additions, Alterations, & Maintenance to One- & Two-Family Residences:**

Number of Permits Issued	149
Total Value of All Permits	\$ 7,634,213
Average Permit Value	\$ 51,236

**New Multi-Family and Additions & Alterations:**

Number of Permits Issued	24
Total Value of All Permits	\$ 9,573,123
Average Permit Value	\$ 398,880

**New Institutional Buildings:**

Number of Permits Issued	3
Total Value of All Permits	\$ 14,810,945
Average Permit Value	\$ 4,936,982

**Additions & Alterations to Existing Institutional Buildings:**

Number of Permits Issued	28
Total Value of All Permits	\$101,650,635
Average Permit Value	\$ 3,630,380

**New Commercial Buildings and Additions & Alterations:**

Number of Permits Issued	33
Total Value of All Permits	\$ 13,726,671
Average Permit Value	\$ 415,960

**Demolition Permits:**

Number of Permits Issued	13
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**Blanket Permits:**

Number of Permits Issued	1
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**Total Permits:**

<b>Number of Permits Issued</b>	<b>259</b>
<b>Total Value of All Permits</b>	<b>\$151,211,947</b>
<b>Average Permit Value</b>	<b>\$ 583,830</b>
<b>Total Fees Collected</b>	<b>\$ 468,566</b>

## Conservation Commission

The Conservation Commission was established by the 1966 Hanover Town Meeting “for the proper utilization and protection of the natural resources and for the protection of watershed resources of Hanover.” (NH RSA Chapter 36-A). Important natural resources include wetlands, water bodies and groundwater, all critical for our water supply, the Town Forest and other conserved lands, trails and other open space, scenic views, and wildlife habitat. The Commission is responsible for educating the public about natural resource topics, monitoring conservation easements, and coordinating with other public and private conservation agencies. The Commission supports and advises the Board of Selectmen, the Planning Board, and the Zoning Board of Adjustment regarding policies and projects involving conservation issues.

Members of the Commission at year-end 2009 are Judith Reeve, Chair; Edwin Chamberlain, Vice-Chair; Douglas McIlroy; Anne Morris; Michael Mayor; and Sandra White. Ray Hogue is an alternate member. With the retirement of William Baschnagel from the Selectboard, we lost our long-time liaison with that Board. Our new representative from the Board of Selectmen is Athos Rassias.

This year, long-time vice-chair, Robin Carpenter, retired. Robin has been an effective and efficient vice-chairperson and dedicated easement monitor. We thank both Robin and Bill for their service and interesting perspectives on conservation matters.

For their tireless work keeping our trails safe and open to the public, we thank Ledyard Bank Lend a Hand Day volunteers, Youth in Action, Dartmouth Outing Club, Tuck School, Tom Linell, Larry Litten, Peter Shumway, Bill Mlacek, Steve Lubrano, and “retired” Ron Bailey. Special thanks to Elisha Huggins for maintaining trails on Moose Mountain.

Thanks also to Open Space Committee members, Jim Hornig and Carolyn Tenney, for their time and creative conservation ideas, and to Barbara McIlroy, for organizing and energizing many work days on Town conservation land to control invasive plants in order to conserve to our native flora.

The Commission would also like to acknowledge the generosity of Ann and Harte Crow in donating a conservation easement on 239 acres on Goose Pond Road to the Upper Valley Land Trust. This conservation easement will protect the property from future development or activities that might be harmful to habitat and resources on the property. Pressey Brook and Tunis Brook flow through the property and create a large wetland complex with valuable wildlife habitat. Sustainable forestry, low impact recreation and wildlife habitat improvements are among the activities that will take continue to take place on the land. The Crow property is located in the Moose Mountain East conservation and recreation area identified in our *Open Space Priorities Plan* as one of ten areas in Town where conservation efforts should be focused.

**Conservation Commission Activities in 2009:** In order to better understand the natural resources south of Mink Brook and to better support wildlife in the Route 120 corridor, the Commission hired Rick Van de Poll, a principal with Ecosystem Management Consultants, to inventory the natural features. He regaled the Commission, landowners in the study area and members of the public who attended his presentations in April and November with a wealth of information about our flora and fauna in that section of Town. His work was funded using \$15,000 from our Conservation Fund and will be used to make conservation and land use plans in that area of Town. It is significant that this

inventory was conducted in conjunction with a city-wide natural resources inventory in Lebanon, concurrently undertaken by Mr. Van de Poll.

The Commission upgraded the annual conservation easement monitoring program by hiring Vicki Smith to monitor the 21 properties protected by conservation easements or restrictions. In addition to visiting each property, Vicki took additional time to document the condition of the properties and to contact the 48 owners to clarify easement provisions and observations from the monitoring visits.

Through the Open Space Committee, the Commission worked with several landowners to educate and support them in conservation opportunities on their property including appraising the value of conservation easements and negotiating easement terms. The Commission also discussed conservation opportunities south of Mink Brook and in the Moose Mountain East area with a developer/landowner, The Nature Conservancy and the Hanover Conservation Council.

**Through its Trails Committee, the Commission:**

- Updated the Town Trail Map available in paper copy at the Town Offices and on-line at the town website;
- With the assistance of volunteers from Ledyard Bank, removed invasive plants and improved the footpath between Hovey Lane and Currier Place;
- Realigned and benched a trail at Rinker Tract and naturalized the steep erodible bank it formerly climbed;
- Completed a 1-mile re-routing of an unsightly section of the Ridge Trail on Moose Mountain;
- Scouted a trail easement near Etna Highlands Road and a connection between Pasture Road and the Baum Conservation Area;
- Following invasive removal, re-vegetated areas along Old Highway 38 with native species;
- Performed routine trail maintenance, including drainage and the cleanup of downed trees, overhanging snags and trash.

The Commission spent over \$2,500 from its operating account for contracted assistance in maintaining trails.

**Other Activities:** In cooperation with the Hanover Garden Club, volunteers worked to remove invasive plants at the entrance to Old Highway 38. Some of the abutting neighbors also removed invasive plants from their yards in order to support the effort to keep a healthy balance of native species on our conservation lands and in their yards.

The Commission continued to work with the Hanover Conservation Council to remove burning bush and bitter sweet from Balch Hill conservation lands, spending \$100 from the operations budget for this work.

The Commission partnered with Ledyard Bank for trail work on Lend a Hand Day and now receives a dollar for street trees and native plant restoration for every Ledyard account that goes paperless.

Survey work was completed on the Town's Mink Brook conservation lands, including the posting of signs about dumping and cutting on town land. This multi-year project cost \$18,000, some of which came from the operating fund and the rest from the Conservation Fund.

The Commission paid \$600 from the Conservation Fund for a survey of some of the boundaries of the Tanzi Tract along Mink Brook.

Two warrant articles were sponsored by the Conservation Commission and approved by Town Meeting 2009 to enable the Commission to support conservation projects undertaken by other conservation organizations and for land in other communities.

The Commission worked with landowners to address cutting trees on town owned land to improve views, and to allow tree cutting, a new trail and a privy on land restricted by conservation easements monitored by the Commission.

The Commission developed policies concerning hunting on the Town-owned Dana property, vegetation management on Town-owned lands, and expenditures from the Conservation Fund for open space protection.

The Commission conducted 14 site visits to review proposals and commented on 10 proposed projects within wetland or waterbody setbacks for the property owners, Zoning Administrator, Zoning Board of Adjustment, Planning Board, and State of NH Wetlands Bureau.

The Commission suggested open space and trail projects to be considered for inclusion in the Capital Improvements Plan, currently being drafted by town staff.

Collaboration continued with the Hanover Conservation Council, Hanover Garden Club, Boy Scout Troop 45, Pine Park Association, Youth-in-Action, Upper Valley Mountain Bike Association, Upper Valley Land Trust, Upper Valley Trails Alliance, the Mascoma Watershed Conservation Council, the Goose Pond Lake Association with \$900 support for the Lake Host Program, the Appalachian Trail Conservancy, the Lebanon Conservation Commission and the NH Association of Conservation Commissions with \$500 support for dues.

The Conservation Commission’s regularly scheduled monthly meetings are held on the second Wednesday of each month at 5:00 PM, in Town Hall. The Open Space and Trails Committees meet regularly once a month while the other committees of the Commission meet as necessary for project needs. The Commission and its committees are always eager for wider participation. Please contact the Planning and Zoning Office for these meeting schedules.

### **Conservation Fund Balances**

	<b>Balance @ 7/1/2008</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Balance @ 6/30/2009</b>
Conservation Commission General Purpose Funds	\$508,534	\$15,329	\$ (112,200)	\$411,663
Conservation Easement Stewardship Fund	\$-0-	\$100,606	\$-0-	\$100,606

## **Conservation Commission Activity in 2009**

Meetings	13
Presentations on Mink Brook	
Highlands Natural Resource Inventory	2
Site Visits	14
Cases:	
Docks	0
Additions, Structures, or Fill in Wetland or Wetland Buffer	10
Open Space Subdivision	0
Other	<u>0</u>
Total Number of Cases	<u>10</u>

## **Etna Library Board of Trustees**

The Hanover Town Library, or Etna Library, has been an architectural and cultural landmark in the Village of Etna for over 100 years.

The mission of the Hanover Town Library is to be an active presence in the village, providing its services to the community in a personal manner while preserving its historic building. Head Librarian Barbara Prince and Assistant Librarian Mary King have fulfilled this mission with warmth and enthusiasm.

The Etna Library maintains a circulating collection of approximately 8,000, and hosts a full schedule of programs targeted towards toddlers, school children and adults. The library is a popular venue for book groups and this year has become the village hub for wireless Internet service.

The librarians are assisted in their efforts by substitute librarians Caroline Tischbein, Stephanie Snelling and Jayne Costello, and a host of volunteers who staff the library on Saturday mornings, shuttle books to and from the Howe Library, and help with the annual pie and book sales.

The Trustees of the Hanover Town Library are elected by Hanover voters, serve three-year terms, and meet monthly to oversee the operations of the library. The Trustees wish to thank the librarians and volunteers for their superb service to the library this year.

**Members of the Board of Trustees:** Christine Bentivoglio, Jean M. Keene, and Rhonda N. S. Siegel



## The Howe Library Corporation Board of Trustees Annual Report

The Board meets on the second Thursday of each month at 3:30 p.m, except during July and August. The Corporation's Annual Meeting is the second Thursday in October.

**Development Program 2009:** The primary purpose of the Corporation's Development Program is to increase the funding for the library facility and collections enhancements beyond what can be expected from tax revenues.

In September, with advice from current and former trustees, the Board of Trustees adopted a Development Program Plan which will operate under and advise the Board with respect to:

- Status of and goals of the Development Program;
- Candidates for possible leadership positions in the Development Program;
- Possible changes in policies, procedures and other aspects of the Development Program;
- Other matters as the Board may request of the Committee.

Membership on this Committee will be composed of the chairs of the Annual Fund Drive, Planned Giving, Special Campaigns, Events Committee, and the Development Coordinator. Also included in membership as *ex officio* members are the Board Chair and the Library Director. The remaining membership of the Committee shall be annually appointed by the Chair of the Board of Trustees from among the Trustees and members of the general public.

We are working very hard to tie development and programming together so that donors clearly understand the benefits of a successful development program. Howe remains an outstanding facility in large part because of the working relationship between Howe Library and The Howe Library Corporation.

### **Committee Highlights:**

#### **Annual Fund Drive:** Jane Kitchel McLaughlin, Chair

Proceeds from the Annual Appeal help pay for approximately 27% of the library's operating costs. They are used to enhance collections and computers as well as funding adult and children's special programs. Earnings from the Corporation's unrestricted endowment funds are needed to repay the \$1.8 million USDA loan for the library renovation and expansion project, which was completed in 2005. The goal for the 2009-10 Annual Fund is \$100,000. As of this writing, in the 5<sup>th</sup> month of the campaign, giving has reached 71% of this goal.

#### **Events Committee:** Ann Malenka, Chair

This committee is responsible for raising funds through special events. A wine tasting held at Howe on March 27, 2009 raised \$12,864 after expenses, an increase in net revenue of \$3,287 over the 2007 wine tasting. The event included a silent auction of photographs from the 33<sup>rd</sup> Annual Elden Murray Photographic Exhibition and a variety of wines and local foods. This year we plan another wine

tasting at Howe on March 26, which will be similar to last year's event in format and content, including the silent auction from the Murray Photographic Exhibition.

**Finance Committee:** Arthur Gardiner, Chair

Ledyard Financial Advisers manage the library's investment funds with oversight from the Board's Finance Committee. The Finance Committee meets periodically to review the management arrangements and the investment performance of the funds.

**Nonresident Fee Committee:** The Nonresident Fee Committee has met since 1995 to advise the Howe Board on annual fees for non-residents to borrow from the library. The recommendation from the Howe Board then has gone to the Selectmen who have the ultimate authority to determine fees. The Howe Board voted this past fall, with the knowledge of the Board of Selectmen, to disband this advisory committee and rely on the Board of Selectmen representative to the Howe Board to relay any recommendations on this matter from Board and library staff to the Board of Selectmen.

**Facilities Committee:** Devinder Sodhi, Chair

This committee meets annually with Frank Austin, Facilities and Fleet Manager for the Town of Hanover. Issues currently being addressed include ensuring that the HVAC system is up and running before the next cooling season, installing brighter lights in the front lobby, and replacing carpeting around the Circulation desk, and correcting a leak at the front entry.

*Ann Bradley, Chair, The Howe Library Corporation Board of Trustees*

Howe Library – a partnership of The Howe Library Corporation and the Town of Hanover  
13 South Street Hanover, New Hampshire 03755 603.643.4120 [www.howelibrary.org](http://www.howelibrary.org)

## **Parking & Transportation Board**

The Parking & Transportation Board advises the Board of Selectmen on matters relating to parking, traffic, public transportation, parking facility and other related activities in Hanover. They also review and advise on the use of parking generated funds and expenditures. Membership includes representatives from town businesses, Dartmouth College, the Chamber of Commerce and volunteers from the community. The Board meets at 4:00 PM on the second Tuesday of each month in Town Hall.

In 2009 the Parking & Transportation Board provided input on Central Business District initiatives to improve communication with customers. These initiatives included the "Parking Car-ma" project, which offered seven ways communicated through print and radio ads to make finding a parking space in downtown Hanover easier and more convenient. The PTB also helped design new holiday bags used to cover downtown meters during approved free parking periods in December. The dark green fabric bags prominently display the Hanover logo.

The PTB provided on-going advice to Town staff during the year as they worked with Dartmouth officials in creating a Memorandum of Understanding between the Town and Dartmouth. This agreement will lead to Dartmouth providing additional spaces in the downtown for use by the public and managed by the Town.

The PTB seeks new members and citizen input. Interested parties can contact Lt. Patrick O’Neill at Town Hall at 640-3219 or by e-mail at [partick.oneill@hanovernh.org](mailto:partick.oneill@hanovernh.org) for more information or to be put on the agenda of an upcoming meeting.

## Planning Board



As part of its study of residential zoning, the Planning Board conducted a series of neighborhood tours throughout the summer and fall of 2009. This picture shows Planning Board members, Planning and Zoning Department Staff, and citizens in the neighborhood west of downtown.

The year 2009 brought one large and complex project and many small projects for non-residential development to the Planning Board for review. Interestingly, perhaps in reflection of the national economic downturn, there were no major subdivisions in Hanover in 2009 that created vacant lots. One project created four lots on land already developed, and three condominium projects created one new commercial unit and allowed the conversion of six residential apartments into six condominium units. One new lot was created on Austin Avenue.

Residents across town are attentive to changes in their neighborhoods and look to the Master Plan, local regulations, and the Planning Board to maintain the attractive character of their neighborhoods and preserve what they like best about Hanover. In response, the Planning Board has been working to develop amendments to the Zoning Ordinance, Subdivision Regulations, and Site Plan Review Regulations to implement the Master Plan, by protecting qualities of Hanover that are threatened, and while accommodating appropriate types and degrees of development.

Our major planning emphasis this year has been to understand Hanover’s residential neighborhoods and what makes them such great places to live. The Board began its work by inviting landowners and residents to three public forums held at the Ray School in January. Each public forum focused on different parts of Hanover: in-town neighborhoods; rural neighborhoods; and the neighborhoods along Route 10, River Road, and Greensboro Road and around Goose Pond. Attendees were asked to tell the Planning Board what they appreciate about their neighborhoods and what things concern them.

In the spring, summer, and fall, the Planning Board visited in-town neighborhoods on foot and more rural and remote neighborhoods in a bus generously provided by Kendal at Hanover. With impressions from the public forums and their own observations from their four field trips, the Board has begun to work on policies as a basis for re-zoning the area around Goose Pond. This fresh look at redefining land use controls in that specific neighborhood will equip the Board with a process of looking at other residential neighborhoods and will lead to conversations with residents about the changes they would like to see. This neighborhood-by-neighborhood approach will take a few years, and the Planning Board looks forward to working with residents and inviting their consideration of possible zoning changes at future Town Meetings.

In addition, the Planning Board significantly revised its Site Plan Regulations. Most of the changes are procedural, including the provision for a Minor Project Review (MPR) Committee, a committee permitted by statute and authorized by Town Meeting. The MPR Committee, comprising Town employees, is empowered to review and permit smaller projects. It will meet to review these proposals in public sessions during the day, expediting the approval of applications for minor projects. Decisions of the MPR Committee may be appealed to the Planning Board. Small projects that formerly came to the Board for waiver of site plan review will now be heard by the MPR Committee.

The Planning Board work in 2009 included:

- Reviewing and approving site plans: Dartmouth College's Visual Arts Center, loading docks at the Hood Museum and Spalding Auditorium, replacement of an oil bunker with a chilled water facility, and conversion of an apartment house to a sorority.
- Reviewing and approving modifications to the approved site plan for a 69-bed hotel now under construction on South Street.
- Reviewing and approving the creation of one new residential lot on Austin Avenue, four lots with existing residences, six residential condominiums and one commercial condominium.
- Reviewing the conceptual design for the Friends of Hanover Crew's conversion of a Lyme Road residence and barn to a rowing club facility and installation of a crew dock at Wilson's Landing.
- Reviewing and approving 14 minor lot line adjustments and 14 requests for site plan waiver for projects as diverse as a new garage behind the Police Station, handicapped accessible entrances, new fences, and the addition of panel antennae to an existing telecommunications tower.
- Making visits to the site proposed for Dartmouth's new Visual Arts Center and to four different neighborhoods.
- Holding four working sessions on amendments to the Site Plan and Subdivision Regulations as well as nine sessions and three public workshops on Hanover's neighborhoods.
- Conducting educational workshops on innovative land use planning techniques, variance, non conforming uses, and traffic engineering.
- Holding one scenic road hearing.
- Preparing zoning amendments that were considered and adopted at the Annual Town Meeting in May 2009, holding two hearings on these amendments, and preparing another set of amendments to be considered at the Annual Town Meeting in 2010. Over the year, three evenings were spent discussing potential zoning changes.

All of this work was done as the Board has continued to meet regularly to implement the 2003 Master Plan. The Master Plan and land use regulations may be viewed on the Town's website, HanoverNH.org, and copies may be purchased at the Planning and Zoning Office. The Planning Board's agendas are also posted at the same website.

The current members of the Planning Board, as of December 31, 2009, are Judith Esmay, Chair; Bill Dietrich, Vice-Chair; Charles Faulkner; Michael Mayor; James Hornig; and Joan Garipay. Alternate members are Michael Hingston and Peter Owens, and Iain Sim, newly appointed. Kate Connolly and Peter Christie serve as Board of Selectmen Representative and Alternate Representative, respectively. Planning Board members are appointed by the Board of Selectmen. One member serves on the Conservation Commission to provide coordination between the Commission and Planning Board. Two other Board members are active representatives to the Upper Valley Lake Sunapee Regional Planning Commission.

It was with deep gratitude that Planning Board members and staff bid Nancy Collier and Bill Baschnagel goodbye in 2009. Nancy served on the Planning Board since 1997 and assumed its chair in 1999. An accomplished leader, Nancy guided the Board through its adoption of the Master Plan in 2003 and served on a number of Planning Board committees. Bill was a strong advocate for ends-based regulation and deliberate decision-making especially when transportation and parking were concerned. Nancy and Bill’s contributions to the Planning Board will long outlast their tenure and are much appreciated.

Generally, the Planning Board hears applications for subdivision and site plan review at 7:30 PM on the first and third Tuesdays of each month in the Boardroom at Town Hall. The Board holds planning workshop sessions to focus on Master Plan implementation and policy development at 7:30 PM on the second Tuesday of each month. The public is cordially invited to attend and participate in all meetings of the Planning Board. The Planning Board welcomes your comments in writing or by email at [Planning.Board@HanoverNH.org](mailto:Planning.Board@HanoverNH.org).

### **Planning Board Activity in 2009**

**Planning Board Cases:**

Site Plans	5
Site Plan Waivers	14
Planned Residential Developments and Continuing Care Retirement Communities	0
Major Subdivisions	3
Minor Subdivisions	2
Modifications	1
Lot Line Adjustments/Lot Mergers	14
Preliminary Plans, Revocations, Extensions, Scenic Roads, other	<u>5</u>
Subtotal	44

**Other Business:**

Master Plan	18
Zoning Amendments, Informal Reviews, Site Visits, etc.	<u>23</u>

**Total:** **85**

## **Senior Citizen Advisory Committee (Hanover Senior Center)**

The Senior Citizen Advisory Committee meets at 4:00 on the first Monday of each month. The meetings are open and all are welcome.

The members of the board are: Chrysanthi Bien (Chair), Constance Carr, Barbara Doyle, Maureen Hall, Evelyn Spiegel, Marilyn “Willy” Black, Anah Pytte, Shirley Montgomery, Peter Christie (Select Board Rep.) Lee Monaco, Sue Matless, Nancy Pierce, Marilyn Blodgett, Nora Wijn and Gail Schaal (Senior Center Coordinator)

Our regular schedule is very busy with three very well attended exercise classes a week, and bimonthly ceramics classes with volunteer Linda Couture, monthly basket weaving with volunteer Ann Collins, a monthly potluck lunch with volunteer musician Roger Tatro, and a Birthday celebration with music by Esther Balch. We also have crafts, a toy projects with the toys being donated to the Shiner’s Hospitals, monthly lunches sponsored and served by the area churches. The Dartmouth students are back this year to volunteer their time with computer help. The VNA brings two health clinics a month to the center for Blood Pressure and Foot Care. Line dancing has become a very popular form of exercise at the Senior Center with instructor Jamie Orr.

A group also meets at the senior center once a month for an interfaith coffee. We also offer bridge on Tuesdays and Thursday afternoon movies.

Our annual Yard Sale was held on March 27<sup>th</sup> 2010 with the proceeds being donated to “WISE”.

All programs at the Richard W. Black Community/Senior Center are open for all seniors at all times. Please join us.

## **Sustainable Hanover – Celebration 2010**

### **Report of The Sustainable Hanover Committee**

During the past decade, citizens in Hanover, NH have been working to ensure sustainable prosperity and well-being for the community. The 2003 Master Plan provides the Town with a framework for preserving the core elements of our Town. As stated in the “Vision for Hanover” section (p.2) of the Master Plan, these elements include “a vital urban and campus core surrounded by a traditional rural New England Countryside” in which residents enjoy “varied quality of life experiences all over Town.”

In this context, residents will have:

- Convenient and accessible access to open space and year-round recreational opportunities;
- A variety of neighborhoods with a strong sense of community;
- An exciting, livable town.

To achieve this, the following will occur:

- Automobiles will play less of a role, and residents and the community will be healthier for it;

- Critical and fragile natural resources will be preserved for the health, enjoyment and education of future generations;
- Less distancing associated with scattered development.

Since 2003, a growing body of evidence suggests that communities like Hanover, NH must pay increasingly close attention to issues associated with climate change, peak oil and sustainability. To help manage these pressing issues in the context of the Master Plan, the **Sustainable Hanover Committee (SHC) is charged with serving as a clearinghouse and collaborative umbrella for the many sustainability initiatives occurring in Hanover.** Using the Natural Step principles as a guide and always taking a systems approach, the SHC promotes learning opportunities for all and develops operational goals enabling the community to measure its progress to sustainable prosperity and well-being.

To that end, this report focuses on, (1) a celebration of achievements to date and (2) next steps on our path to community sustainability.

**Sustainability Achievements to Date:** A Sample of Actions: Sustainability initiatives have occurred throughout Hanover — in our schools, our Town, our businesses and homes, and at Dartmouth College. Three categories provide a broad framework for understanding our actions. Infrastructure achievements involve buildings, roads and other physical features of the community; Cultural achievements are changes that people make in their behavior and values that support sustainable prosperity and well-being; Learning achievements are the numerous workshops, lectures, discussions, films and other gatherings that promote increased understanding of our choices for sustainable living.

#### *Infrastructure:*

- **Programmable thermostats** installed in all Town facilities over the winter of 2006/07, and lowered Town building temperatures, particularly nights and weekends.
- Chamber of Commerce expanded the **Hanover Farmers' Market** on the Dartmouth Green.
- Lawns replaced with **wildflower fields** to reduce mowing.
- **Expansion of community garden** to meet increasing demand; considering a second location based on projected demand for 2010.
- Hanover High School Environmental Club helped create an **outdoor classroom** that includes raised beds for vegetables. To learn more, visit <http://greenteam.dresden.us/>
- Began replacement of ornamental streetlights on South Main St. and Allen St. with LED fixtures; remaining 50 lights to be replaced over next 5-10 years as budget allows.
- Installed **solar pay stations** in Marshall Lot parking facility in 2008 and Lebanon St. parking lot in 2009.
- **Replacing older traffic signals with LED's** to reduce energy consumption: South Main and Lebanon St. in 2007, Main and Wheelock and South Main and South St. in 2008.
- Replaced two Police Department traditional sedans with **hybrid Toyota Camry's** in 2008 and replaced large SUV with light-weight, more versatile, significantly higher mpg conversion truck in 2009.
- Implemented transition to B-10 bio-diesel program for our Public Works Department in 2007.

- **Replaced all windows** in Town Hall and will track fuel oil use closely this winter to establish pay-back period.
- Conducted **energy audits** on town buildings and subsequently invested substantial funds to re-insulate, install new windows, install new siding and otherwise tighten up three Senior Housing apartment buildings (Summer Park).
- The Richmond Middle School has installed a small **dishwasher** in the science lab prep room and several homerooms have created a "**green**" **lunch room**, where students use their own plates, bowls and flatware instead of the disposable items from the cafeteria. The student response has been great, and the sixth grade team is purchasing a dishwasher for their lunch rooms.
- **No Idling zones** have been created at each of the three Hanover schools.
- Installation of **motion detecting lights and energy-saving bulbs** in Ray School and Howe Library.
- Conversion to "**greener**" **cleaning products** at the Ray School and Howe Library.
- Paper towel dispensers are now auto-feed at the Howe Library.
- Increased cost of public printing has **reduced number of copies** printed at the Howe Library. Installation of duplex copying for staff.
- The Co-op installed a **geothermal heating and cooling system** at its new Community Market on Lyme Rd in 2008. The Co-op won a Lean and Green award in 2009 for new construction (from Business NH Magazine) and UK Architects, the architects, won an award in Jan 2010.
- In 2009, the Co-op conducted comprehensive **energy audits** for the Hanover and Lebanon stores and invested in recommendations that could result in as much as a 10 percent reduction in annual greenhouse gas emissions at the Co-op, effective 2010.
- In 2009, the **Co-op began composting** inedible food waste and floral waste. The Co-op now diverts nearly all organic materials away from the landfill toward higher uses, to the tune of 287 tons in 2009.
- Chamber of Commerce Intern evaluated and provided plan to implement **recycling for downtown Hanover businesses** (2009-10).
- Dartmouth College was awarded a \$330,936 grant from the New Hampshire Greenhouse Gas Reduction Fund to help implement the **campus energy management system**, which will measure and monitor energy use in near real-time around campus and support Dartmouth's commitment to reduce its greenhouse gas emissions by 30 percent by 2030.
- Following two sustainability self-assessments conducted by the College's Resource Working Group in 2009, Dartmouth College is drafting a **Sustainability Roadmap** that identifies current practices, future goals, and indicators to measure progress in the areas of energy and greenhouse gas emissions, materials and waste management, food and dining, and transportation.

### *Culture:*

- The Co-op made environmental sustainability a core part of its business: In 2004, the Board formalized the Co-op's commitment to **environmental sustainability** by making it one of the Co-op's "Global Ends." (HCCS Global Ends #7: Because of the HCCS there will be a thriving business entity that protects and restores the environment.")

- In 2005-6 the Co-op employed a part-time Sustainability Coordinator. In 2007+ the Co-op has employed a full-time **Sustainability Coordinator**.
- The Co-op began **collecting #5 plastic** from shoppers in 2009; more than one ton was shipped to Preserve Products during the year. The Co-op also takes back **EcoPak clamshell containers** from Co-op shoppers for recycling.
- About one half of the Co-op's unsellable organics goes to **Willing Hands** for distribution to food banks and other recipients; about a quarter is diverted to pig farmers; and the remainder is composted.
- The Ray School's second grade team is experimenting with **vermi-composting (worms)**. The school is working on becoming the pilot school in a town-wide composting initiative.
- **Programs for kids** at the Ray School include recycling, an annual spring "Walk to School Day", continued use of stainless flatware in the Ray Café lunch program rather than disposable plastic ware.
- **12,000 plastic bags were saved** by Hanover High School students who chose to use no bag or a re-usable bag when going to the Co-op in Hanover during the fall of 2009.
- In keeping with The Natural Step philosophy regarding **fairness and social equity**, numerous entities collected food and clothing for The Haven and participated in successful fundraising and volunteer in support of Haiti's earthquake victims (Co-op, Ray School collected over \$2600 for Haiti).
- Dartmouth competes in **Recyclemania 2010**, an intercollegiate, international competition to promote recycling, composting, and waste minimization on college campuses. Dartmouth aims to increase its diversion rate from 27% to 40% by April 2010.
- Dartmouth College & the Sierra Club organized the **Annual "Sustainable Move-Out/Move-In Campaign"**. Currently in its fifth consecutive year, this student-run campaign netted over \$9,000. The student environmental organizations use the proceeds to fund "green" projects on and off campus.
- **The Sustainable Living Center (SLC)** is a student-initiated **living and learning laboratory** based on the three pillars of academics, community outreach, and residential experience. The SLC opened in September 2008 as an affinity house for 19 residents and other interested students, staff, faculty and community members to learn, practice, and teach a lifestyle of minimal environmental impact.
- The Waste-reduction/Recycling Action Group is planning a **community-wide yard sale** for late summer 2010.
- **Localvore & Slow Food** movements continue to grow.
- Howe Library **recycles books** that are withdrawn from the collection, takes old printer cartridges to Town Hall for recycling, and staff brings home recyclables (bottles, cans, plastics) that the Town doesn't take.
- Lou's Restaurant received a green certification from The Green Restaurant Association (dinegreen.com).
- Dartmouth College has a full-time **Sustainability Manager**.

### *Learning:*

- Natural Step training workshops for Town Manager, and Sustainable Hanover Committee, and directors of Town departments.

- Town-wide Sustainable Hanover Community Workshop (February 7, 2010).
- Police Lt. Michael Evans attended national conference on the latest trends in fuel efficient vehicles for public safety uses in fall 2009 and Frank Austin, Fleet and Facilities Manager, attended a national conference on hybrid, fuel efficient and electric vehicle development for Public Works in 2008.
- The seventh grade team at the Richmond School has adopted an integrated environmental curriculum with each discipline weaving environmental themes into its study; for example, the English teachers have worked with their students to research and write persuasive essays on a topic of sustainability.
- Several committed students and staff joined the Vermont Carbon Rally competition and won first prize for schools, which came with a \$5,000 award to be applied to further Richmond Middle School sustainability efforts.
- The Sierra Club, League of Women Voters, Sustainable Hanover Committees have joined to with others to offer free public film and lecture series; public fora and workshops; dissemination of energy saving and weatherization information; free distribution of compact fluorescent light bulbs; providing speakers for sustainability-related events; public advocacy on sustainability initiatives; working with the Sustainable Hanover, Sustainable Dartmouth, and Hanover High School Environmental Club initiatives.
- The Hanover High School Environmental Club established a Reuse and Recycling Master List for items that are not collected in the curbside recycling program.
- Compost Field Trip for town & school staff to Montpelier, VT Composting program.
- The Public Communications & Media Action Group developed Prototype Web Site to inform and engage the community.
- Vermont Earth Institute / Catamount Earth Institute Discussion Courses with several town organizations.
- Dartmouth has hired Professor Anne Kapuscinski as the Sherman Fairchild Distinguished Professor of Sustainability Science. She is working with a collaborative team of faculty, students, and staff to develop a Sustainability Minor, graduate program, and expanded academic and research opportunities at the Dartmouth Organic Farm.
- A series of classes in Environmental Studies and Engineering have focused on achieving carbon neutrality at Dartmouth College through energy efficiency, energy conservation, and renewable energy.
- On February 10, 2010, the Dartmouth Sustainability Initiative, Tuck Sustains, and the Allwin Initiative at Tuck organized the first Dartmouth Sustainability Summit that brought together the undergraduate College and graduate schools to explore options for future collaboration in the pursuit of sustainability.
- On April 16<sup>th</sup>-17<sup>th</sup>, 2010, Dartmouth College will host a sustainable design symposium: Sustainable Design: from LEED to Living Buildings, Integrated Design/Integrated Development Conference (IDID VI). The symposium is sponsored by the Dartmouth College Sustainability Initiative and the Environmental Guild of the New Hampshire Chapter of the American Institute of Architects (AIA).
- A number of Sustainability "Summits" and conferences occurred in 2009 and 2010 at Dartmouth and in Town.

For a more in depth summary of actions, visit the Sustainable Hanover web site: <http://www.sustainablehanovernh.org>

**Moving Forward Toward Sustainability:** As the list above indicates, citizens in Hanover, NH have been working hard to ensure sustainable prosperity and well-being for the community. **Our present challenge is to create a vision of a sustainable community that includes specific goals and a structure for measuring our success.** As an outgrowth of our Community Sustainability Workshop in February 2009, the SHC has begun developing specific sustainability goals and indicators that will enable us to track our progress over time. We do not, for example, have a way to compile data about individual actions taken in individual households; we do not have a central location where individuals, businesses and other entities can go to measure progress.

To this end, 2010 will be the year of goal-setting and strategic sustainability planning. Within the context of The 2003 Master Plan and the Natural Step framework, the **SHC will engage the community in a conversation about sustainability indicators and actions we can all take to participate in the ongoing measurement of our collective challenges and successes.**

For example, how many gallons of fuel and kilowatts of energy do the 3,000 households in Hanover use? What actions are people taking to change their behavior in order to reduce their impact on the environment, while simultaneously contributing to the increased well-being of the community? How many households have solar hot water and/or solar electric? How many households have chosen to reduce the temperatures at which they heat their homes and by how much? How many tons of waste can we divert by composting more at our homes, businesses and organizations? These are the kinds of questions we are asking. **Please join the conversation.**

**Volunteers Needed:** To get involved in and to support our work, **please contact us at [sustainablehanovernh@gmail.com](mailto:sustainablehanovernh@gmail.com).** The **SHC needs volunteers** to participate in event planning (like The Naked Table Project and other educational events) and data gathering. We also invite you to attend the monthly meetings of the Sustainable Hanover Committee at Town Hall on the third Wednesday of each month (8 AM).

Thank you.

Respectfully submitted,  
Lyn Swett Miller & Larry Litten  
Co-chairs, Sustainable Hanover Committee  
March 1, 2010

**Members of the Sustainable Hanover Committee:** Chris Soderquist (Systems Consultant), Brian Walsh (Selectboard Liaison), Peter Kulbacki (Hanover Public Works), Marjorie Rogalski, Mary Ann Cadwallader, Chris Kennedy, Chris Hodgkin, Emily Neuman (Co-op Food Stores), Marissa S. Knodel (Dartmouth College)

## **Zoning Board of Adjustment**

The Zoning Board of Adjustment held 12 Public Hearings, 12 deliberation sessions, and 1 public site visit in calendar year 2009. The Board considered 48 cases, with several of the cases being heard on more than one hearing night. Relaxed standards for the granting of variances, as dictated by the

New Hampshire Supreme Court, has added to the length and complexity of a number of Zoning Board hearings.

While State Statute allows up to 10 Zoning Board members (5 full members and 5 alternate members), the Zoning Board began the year with 7 members and ended with 9. Sheila Buckley and Maureen Bolton were appointed to the Board in 2009.

Prior to the night of the public hearing, sitting members review a packet of information on each case, allowing them to ask relevant questions during the hearing. Following the hearing, members individually visit the property site, review the submitted information and hearing testimony, and draft preliminary case decisions. At the public deliberation session, draft decisions are read aloud, specifics of the decision are discussed, sections are revised and reworked according to the members' discussions, and then a final decision vote is taken.

The current full members of the Zoning Board of Adjustment are Arthur Gardiner, Chair; Bill Dietrich, Vice-Chair; Carolyn Radisch, Clerk; Gert Assmus, and Steve Marion. H. Bernard Waugh, Ruth Lappin, Sheila Buckley, and Maureen Bolton are Alternate Members.

Generally, the Zoning Board of Adjustment holds public hearings on the fourth Thursday of the month, with a deliberation meeting scheduled for the following Thursday. Interested individuals should check the hearing and deliberation schedule, especially around the holidays, as meetings are apt to be rescheduled in order to accommodate the fullest compliment of members. All hearings and meetings of the Board begin at 7:00 PM, are held at Town Hall, and are open to the public.

## **Zoning Board of Adjustment Activity in 2009**

### **Zoning Board of Adjustment Cases:**

Special Exceptions	32
Variances	9
Appeals of Administrative Decisions	1
Building Code Appeals	0
Rehearings	3
Other	<u>3</u>
Total	<b><u>48</u></b>

### **Zoning and Use Permits:**

Residential	238
Commercial	76
Institutional	<u>37</u>
Total	<b><u>351</u></b>

# Outside Agency Reports

## CATV Executive Director's Report

I guess one of the best compliments we had last year was from a Comcast technician who visits many public access stations. While doing work at our Tip Top Classroom, he noted how busy we were with producers editing and taping, etc. He stated that this is unusual because most access stations he visits are not very active. Free Speech is definitely working at CATV. Last year was a busy year as usual for CATV. During 2009 CATV agreed on a new Comcast contract which runs through 2014. We also hired a new employee Ella Farnsworth and moved into our new studio at the AVA Gallery.

Last year we aired 17,712 programs which is 13,015 hours of programming. During 2009 we aired a total of 1,752 government meetings which was 552 hours of government programming. Last year we aired 9,906 local programming which is 3,016 hours of locally produced programs. (These are total repeated programs). We had a good breakdown of locally produced programs per town. The communities' breakdown is as follows: Hanover - 237, Hartford - 197, Lebanon - 137, Norwich - 27 and Hartland - 9 (these do not include government meetings and these are first run programs) Government meetings first run programs are as follows: Dresden - 18, Hanover - 42, Lebanon - 206, Hartford, 152, Norwich - 59 and Hartland - 56. (These figures are first run programs)

In 2008 CATV was number one in the State of Vermont in hourly programs and in the middle in number of programs. CATV is also in the process of developing a new web-site. This content management system will allow viewers to communicate more with CATV and vice versa. Our new web-site will include our daily programming right on the front page, along with other vital information pertaining to CATV.

As you can see by our staff reports how many producers and different programs that are being produced at CATV. CATV is developing new ways to communicate with our viewers with a new Video on Demand service that will show all CATV programming to our viewers with cable modem or DSL capabilities.

CATV at the Tip Top and AVA Gallery are looking forward to a great year for 2010. CATV is blessed with great employees who work hard for our television viewers and the public as a whole. We also have many volunteers who work hard at both studios. I would like to personally thank Steve Giroux, BreAnna Kline, Luke Chrisinger and Ella Farnsworth for being great and hard working employees. These people make CATV go.

As CATV moves into the new fiscal year we look to strengthen our relationships with our member towns. Our studio and both classrooms have continually been busy and moving forward with new technology and ideas. CATV continues to work with the Hartford Area Career and Technology Center in working with their students in video productions.

As Executive Director I am pleased with the help of our Chair, Peter Glenshaw in his leadership and effort he is putting into CATV. I would also like to thank the whole board for their support for CATV and helping us move forward.

-- Bob Franzoni

# **Hanover Improvement Society**

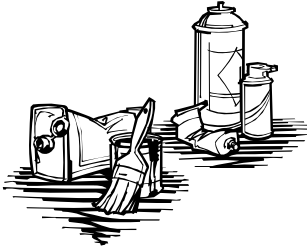
## **Report to the Town of Hanover 2010**

The Hanover Improvement Society is an independent and not for profit organization founded in 1922 for the purpose of beautifying Hanover with money generated from sources other than tax dollars. The Improvement Society owns and operates The Nugget Theater, The James Campion III Ice Rink and Storrs Pond. The Society members are committed to making Hanover a better place in which to live. We assist with the plantings of town gardens, the construction of town projects such as the Black Community Center, The Howe Library and the town parking garage.

In addition to good works on specific community projects the operation of Storrs Pond as a community resource continues to be one of our most visible undertakings. We firmly believe that Storrs Pond is a vital community asset and should be available and affordable to the entire community. At the same time infrastructure and safety are not inexpensive. Today most profits garnered from our activities at the theater and rink are used immediately to operate the pond, leaving precious little if anything for other good works. We will continue and possibly expand our fund raising activities in support of this work and hope that you can join us in our efforts.

We welcome your questions and your support of the Hanover Improvement Society. Please contact any of the members of the Society or stop in to our offices above the Nugget Theater and say hello. We would very much like to know what you think of our efforts.

John A. Hochreiter  
President  
Hanover Improvement Society



## *Upper Valley Household Hazardous Waste Committee*

c/o Upper Valley Lake Sunapee Regional Planning Commission

30 Bank Street, Lebanon, NH 03766-1756

603-448-1680

[www.uvhhw.org](http://www.uvhhw.org)

### **ANNUAL REPORT 2009**

During 2009 the Committee continued to maintain a regional website ([www.uvhhw.org](http://www.uvhhw.org)), hosted booths at the Upper Valley Home Life Exhibition and the Hanover Food Co-op, and provided volunteers for the household hazardous waste collections at the Lebanon Landfill.

**Home & Life Show Event Booth:** The Household Hazardous Waste Committee's booth in March featured information on collections in the area including dates and what materials are and are not accepted. "Universal Waste" examples and management options were provided. These materials include rechargeable batteries, fluorescent light bulbs, auto batteries, antifreeze, and mercury-containing devices such as button batteries, thermostats, and thermometers. Pesticide free lawn and garden care continued to be a focus. Alternative cleaning recipes were distributed. A large map displayed the household hazardous waste collections in the area with their dates, times, and contacts for further information.

**Co-op Community Partner in March:** The Committee displayed a tri-fold on HHW collections, what to bring, what is not acceptable, collection statistics, etc. Handouts were provided for non-toxic household cleaner recipes, informational sheets on batteries drop-off sites, dates and location of 2009 HHW collections, and information on universal waste.

**Household Hazardous Waste Collection Support:** The committee provided volunteer support at the collections held at the Lebanon Landfill, keeping waiting times short and residents informed. A total of 450 households from Cornish, Enfield, Hanover, Lebanon, Lempster, Lyme, Piermont, Plainfield, and Springfield brought waste to two collections at the Lebanon Landfill in July and October.

**Unwanted Medicine Collection Research:** The Committee is working with Dartmouth Hitchcock Medical Center to provide Unwanted Medicine collections combined with the 2010 HHW collections. Training will be obtained from Sarah Silk at the Wolfeboro, NH facility to insure successful implementation of a complex service.

The Upper Valley Household Hazardous Waste Committee is made up of volunteers from Upper Valley towns. We invite anyone interested to attend our meetings and become involved.

Margaret Bragg, Hanover, NH

Vickie Davis, Upper Valley Lake Sunapee Regional Planning Commission

Charlotte Faulkner, Hanover, NH

Joyce Noll, Etna, NH

Barbara Whitman, Chair, Lebanon, NH

— Reduce the use of toxics in your home, and responsibly dispose of what waste you do generate —

**Notes...**